YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   GOVERNMENT AGRASEN COLLEGE, BILHA, BILASPUR(C.G.)

- Name of the Head of the institution   DR. PRACHI SINGH

- Designation   PRINCIPAL

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   07752296975

- Mobile no   9893841701

- Registered e-mail   govtagrasencollegebilha89@gmail.com

- Alternate e-mail   iqacgacbilha@gmail.com

- Address   Govt. Agrasen College, Mandi Road, Bilha, Bilaspur (C.G.)

- City/Town   Bilaspur

- State/UT   Chhattisgarh

- Pin Code   495224

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Atal Bihari Vajpayee Vishwavidalya, Bilaspur (C.G.)**

- Name of the IQAC Coordinator   **Dr. Sanjay Bhajanker**

- Phone No.   **8989566524**

- Alternate phone No.   **07752296975**

- Mobile   **9399430774**

- IQAC e-mail address   **iqacgacbilha@gmail.com**

- Alternate Email address   **sanjaybhajanker@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.gacbilha.ac.in/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.gacbilha.ac.in/Uploads/Acadmic%20Calendar_2021-22_2022232104711.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.22**	**2023**	**17/01/2023**	**16/01/2028**

6.Date of Establishment of IQAC   **22/07/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   `05`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Study materials were prepared and uploaded in the online forums by the faculties of various departments of the college`

`Induction program, with the complete participation of teaching and non teaching staffs was organised for newly admitted students to college.`

`NSS and Red cross society of the college combined organized many awareness programs`

`Collection of feedback forms of students and teachers and result analysed.`

`Plantation work done and many medicinal and ornamental plants were planted in goad gram and college campus`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Student Support and progression	Specific students support, provided to SC,ST,OBC and economical week students.College level annual sports and cultural programme organized.Yoga Day,Youth Day,Constitution Day,Voters Day etc. celebrated and various competitions were organized.
Curriculum Planning and implementation	1 Academic Calendar published by higher education department is completely followed. 2 Regular feedback obtained from the students about the syllabus. 3 Some of our staff members are member of board of studies of university.
Teaching learning and Evaluation	1 Time table prepaired according to guideline of higher education department of Cahhattisgarh state. Many Test exam were conducted and examination result analysis was done by faculties.
Research,Consultancy and extension	Seminars were attended by professors and some professor published research papers in journals. 2 Plantation programs organized.3 Seven days NSS camp organized at goad gram.
Infrastructure and learning resources	1 New equipment for laboratory purchased.2 More furniture purchase for classes and library. 3 Separate cabin for each clerical work, Students help desk, cycle stand etc. 4. Tree guard for plants at garden were covered by Kanta Tar.
Governance, leadership and management	1 Various committees like infrastructure,Academic audit, Examination,Scholarship,Women cell, Anti Ranging committees

	were functioning at college. 2 Leave facilities like EL,CL, medical leave were given as per requirement.
Institutional values and best practices	1 Under the banner of NSS, various activities like plantation,for the purpose of green and healthy campus and a maintained garden were developed. 2 For social awareness many programs were organized by NSS in Goad gram (Adopted village).

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Pin Code	495224
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• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Atal Bihari Vajpayee Vishwavidalya, Bilaspur (C.G.)

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• Were the minutes of IQAC meeting(s)	**Yes**

and compliance to the decisions have been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
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• If yes, mention the amount		

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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	28/12/2022

15.Multidisciplinary / interdisciplinary

Our college runs courses approved by the affiliating university and the department of Higher Education Chhattisgarh, there is no autonomy for us to decide the structure as well as the syllabi for the courses, so our college doesn't have any multidisciplinary/interdisciplinary course

16.Academic bank of credits (ABC):

The college doesn't follow Choice Based Credit System CBCS so the system of having Academic Bank of Credits is redundant for the institution

17.Skill development:

Apart from the regular courses our college doesn't have any specific course for skill development of the stakeholders. The initiative to impart ICT skills for the stakeholders, the college organizes ICT workshops every year. Various departments organize different initiatives for the skill development of the students

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The students can opt for Hindi language in the undergraduate classes and Hindi Literature in the post graduate classe . The post graduate students can opt for a specific paper called Chhattisgarhi Bhasha evam Lok Sahitya which focuses on the indigenous Chhattisgarhi language and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The course outcomes and the programme outcomes are pre defined for each and every subject/ programme. The teaching and learning process revolves around these specific outcomes.

20.Distance education/online education:

The college doesn't have a facility for distance/ online education.

Extended Profile

1.Programme

1.1	**173**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1	**1403**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2	**347**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

Number of outgoing/ final year students during the year

477

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1

Number of full time teachers during the year

15

File Description	Documents
Data Template	No File Uploaded

3.2

Number of sanctioned posts during the year

22

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1

Total number of Classrooms and Seminar halls

11

4.2

Total expenditure excluding salary during the year (INR in lakhs)

8.66

4.3

Total number of computers on campus for academic purposes

24

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Govt Agrasen College Bilha is affiliated college of Atal Bihari Vajpayee University Bilaspur. The institution follows the curriculum being provided by the University. The institution library provides latest and exhaustive study materials in the form of books, e-books, journals, magazines etc..Time table committee prepare the time tables taking into account the infrastructural and laboratory needs and each department maintain daily diary and attendance register regularly and All the departments are ask to prepare teaching plan for each class and directed to insure that this is being followed accordingly.The students are provided study materials and notes of each chapter being taught through online mode. Internal assessment tests are conducted after completion of each unit thereby necessary guidance are provided by faculties to students.Feedback and suggestion are invited from students for the improvement in the quality of teaching. The teaching aspects are and will be maintained and ensured through internal quality assurance cell. Regular feedback obtained from the stakeholders with respect to the quality of the enrichment programmes, will continue and will be evaluated by the IQAC and necessary measures will be incorporated in the future. Our library keeps last fiveyear question papers of University provides to students.

File Description	Documents
Upload relevant supporting document	[View File](View_File)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares it's own calender in tune with the calender of university. Various committees (admission, internal examination, student union, sports, NSS, Library advisory etc.) are formed to execute effectively various activities as prescribed in the calendar within specified period of time. Sports officer with the help of sports advisory committee formulate various processes like practice, training, selection and participation of students in sector, state and national level sport events. NSS officers and NSS advisory committee formulate various activities like registration of volunteers, preparation and implementation of

weekly work plan, awareness programs, field visits to adopted village and other community areas, organization of one day and special camp etc.These tasks are completed in due time schedule. Internal examinations are organized by examination committee of the college and suitable dates are declared with consulting faculty members and students. Waightage of internal assesment is included in their final exam (That is 10% of marks obtained in internal assesment.) Performance of students are also reviewed in staff meeting and necessary steps are taken for effective implementation of curriculum delivery. Cultural and literary programs are regularly arranged time to time for students but due to covid -19 some programme and activities are not organised

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gacbilha.ac.in/Uploads/Acadmic%20Calendar_2021-22_2022232104711.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has integrated cross-cutting issues in various courses, such subject widen the vision of students to understand present circumstances. Details are given below Gender: In graduation level at B.A. and post graduation level different

course offer information about women empowerment. In sociology Sem III Paper 1 prospective of Indian society is about the position of women in different Dharma, Varna, Ashram , karma and other related issues of womens. Environment and sustainability: At undergraduate levels in all programmes.Environmental Studies is a compulsory paper, in the first year. In IIyear of B.Sc. Botany , a paper in course deals with ecology and utilization of plant it gives students ancient knowledge of herbs and medicinal value of plant.Human Values : Inunder graduate classes Environmental Studies and human rights is a compulsory subjects. Student get knowledge about Protection of human rights act 1993-national human rights commission, state human rights commission and human rights court in India. In MA Sem 1 paper IV urban society in India, sem III paper IV criminology give important knowledge of human values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

477

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

477

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

445

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An Orientation Programme is organized in online mode for the students of first year/first semester at the beginning of session. Principal, Facultiesand the conveners of important committees address the students about the plan and process of teaching and learning like the syllabi, examination pattern and basic facilities in the Campus and services of their interest; In the initial classes, every teacher tries to identify slow learners and advanced learners by interacting with them while teaching. The first internal assessment gives a clear idea about slow and fast learners, Slow learners are identified, doubts are cleared. The continuous assessment gives the students a chance to judge their performance and improve accordingly.Students are encouraged to clear their doubts in the class and afterthe class. The learning experience of advanced learners is promoted by solving higher difficulty level questions. The Career Counseling Cell, Placement Cell, etc. guide students in matters related to academics and career. Lectures and webinorsare organized for the students so that they learn to handle day to day stress while they study.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1403	**15**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The following activities are conducted by the college to make teaching learning process more students centric:- Experiential learning: - Some faculty of the college used Smartboard during classroom teaching and lectures are given through power point presentation. E-contents are also provided to the students by faculty. Productive use of educational video to make teaching interesting and interactive. Participative Learning :- The college uses participative learning to encourage students actively participated in different academic activities such as classroom group discussion, class level seminar and presentation on given topic, subject related model preparation, poster preparation and class level project works.The students participate in various extracurricular activities organized by the college such as Tree Plantation, Swachh Bharat Abhiyan, Voter Awareness Campaign, and NSS activities. It makes students to be a responsible citizen. Problem solving methodology:- To check the level of understanding of the subject knowledge of student class test, unit test, sessional/internal examination are taken time to time and keep up the competitive spirit among the students. In practical subjects students verify the fact and laws of the subject with the help of experiment. Student learns things and takes interest via learningby doing practicals.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of the college are encouraged to use ICT for effective teaching and learning processes. As even day comprehensive Digital literacy programme was organized in the year 2021 to educate the teaching and non teaching staff the fundamentals of computers in the college level. Since then the ICT awareness programme became a regular fixture in the academic schedule of the college. The college has 2smart classrooms that some of the teachers use regular to teach the students. The teachers extensively use PPTs, and various e-resources. The college library also has an N- list subscription, students as well the faculties explore the online repository for teaching and learning. . All the faculty of this institution has also taken online classess through zoom app/google meet etc. during covid-19.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

`15`

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`09`

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

159

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute is affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur . The rules and regulation process are laid down by the university. There is complete transparency in the internal assessment evaluation. Internal assessment includes test, assignment, seminars, presentation, internal exam etc. Students are also assessed by their participation in the class. Teachers take separate class test, unit test for the students maximum of 10 marks. Assignment, class level seminar, topics and projects are offer by teachers to assess students in more innovative ways. Seminar is also a part of internal assessment for which particular topic is allotted to the students by the subject teachers and students present their seminars in front of subject teacher and class. Seminar is assessed based on presentation. Students demonstrate their communication skill. Time table for internal assessment is prepared well in advance and announced by the teacher in their respective classes. Answers copies of class test are shown to the students in class room and discussed about questions patterns and marking patterns. If students have any doubts related to their marks then it is resolved immediately.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal examination committee formed by the principal of the college is responsible for conduction and organization of the internal examinations in the institution . Grievances, if there

are any, are taken up on the priority basis, as the internal marks are uploaded in the university portal within a stipulated time and once the portal is closed the university doesn't entertain any entries whatsoever.The institutional reforms in continuous internal evaluation system are very helpful and useful for the students. This keeps the students interested in studies. Questions based on question pattern as per the mainUniversity Examination are given in class test, sessional exam, and internal exam. This makes the students to prepare mentally for the main university examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has a website on which programmes offered uploaded by college. The college communicate to the students about the program outcomes, program specific outcomes and course outcomes. In the beginning of the session, teachers of the entire departments explain program and course outcomes to the students in the classroom. Course outcomes are mentioned in the syllabus which is provided to the students. We are following the syllabus of Atal Bihari Vajpayee University, Bilaspur which are available in its website also.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College offered undergraduate courses under the faculty of Arts. Science, Commerce, and postgraduate courses are in Economics, Political Science, Sociology, Hindi Literature and Commerce. For these programs and courses the college followed the academic

calendar and rules regulation of ABVV Bilaspur. The college evaluated programme and course outcomes through strength of the student. Every year many students are applying for admission against sanctioned seat of UG and PG programme. Every annual examination and semester examination shows performance of the students through passing percentage. That is increasing progressively in last five years. The learning/course outcome of the students evaluated by continuous assessment such at class test, seminar, quiz, presentation, field survey, project. Continuous assessment gives feedback on the effectiveness of the teaching learning process and learning outcomes of each course. Program specific outcomes of all the department are highlighted through career option open to students after completion of the program. This is also an opportunity for the faculty to take feedback on the courses that need to be improved and the components which will make them more relevant.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

472

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gacbilha.ac.in/Uploads/2.7.1_compressed_2023212101340.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has ceated an excellent ecosystem for innovations and several initiatives has been created and implemented for transfer of knowledge, some of these are:. Strenghthening ICT infrastructure and College use a diverse set of ICT tools to communicate, create, disseminate, store and manage information. Some of the efforts made by the college are as follows: 02ICT enabled classrooms developed,workshops on Computer awareness were also organized, Inetrnet facility extended and Wi-Fi facility extended in entire campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out regularly during the session.The college promotes extension activities among its students. National Service Scheme – NSS unit of the college actively organizes various programs. Environment related activities like plantation and cleanliness are carried out each year in collegeThe NSS volunteers have been awarded with certificates for their outstanding contribution We believe that charity begins at home. Hence, we are committed to maintaining a green and clean campus. The Red Cross and Red Ribbon society of the College takes sincere measures during the year in keeping students informed about health care and awared about COVID-19, by the way of organizing various health awareness programs like organising awareness lecturers, rally and mask distribution program . Weorganized combined activities with NSS/YRC/IQAC/SWEEP/RED-RIBON .

File Description	Documents
Paste link for additional information	<u>chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://gacbilha.ac.in/Uploads/3 .4.1%20NSS%20YRC%20Red%20cross%20activitie s_compressed_20241710100254.pdf</u>
Upload any additional information	<u>View File</u>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1255

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`00`

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`00`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

`Being a Government College, it has to abide by the rules and`
`regulations of Department of Higher Education and Govt. of`
`Chhattisgarh. The college has a large campus of 17 acre area. The`

college was established in the year, 1984. College has girls common room, girls hostel (Under construction), 2 smart room and library with reading room. In the college, there are 10 classrooms and 01 Seminar hall with proper seating arrangement, appropriate furniture, proper lighting, good ventilation with wide corridors, black and green chalkboard. However the number of students is increasing every year, therefore further expansion is needed. The college has five (05) laboratories with well equipped number of instruments and apparatus in physics, chemistry, botany, zoology and geography. There is one computer lab . The campus is Wi-Fi enabled. Still to keep pace with academic advancement and growth. Proper monitoring of infrastructure has helped the optimal usage of the existing facilities. Students help desk, tworain water harvesting, one college canteen, a big botanical garden, separate two whelar and four wheelar parking facilities. girls common room with pad machine, a big play ground, separate toilet for students and staffs, water purifer and water coolar facilities are available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college have a big play ground and is used to organize various sport events at college and University level. It is used by other Government departments and is also used for various social events based on special consideration and permission by the college. The college has a separate Sports Department that encourages sports activities which include indoor and outdoor games. The college has a sports ground in campus where various outdoor sports activities are carried out time to time like cricket, volleyball, football, athletic, kabaddi, badminton etc. and indoor games like chess, table tennis etc. Different sports teams of our college participated in various sports like kabaddi, cricket, athletic, chess etc. Students participate in different competitions like inter-college, inter-district, inter-university and interstate level competition. Our college organized different co-curricular activities and annual function with the help of cultural committee of college. Dance and singing are performed in open temporary stage while essay and quiz competition are carried out in

classrooms. Competition related to rangoli is carried out in corridor. Student enjoy the function and perform all activities with full of energy. For motivating and encouraging, winners of various competitions are awarded by shield and certificate during prize distribution function.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.04

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library has valuable collection of approximately 22775 books of different subject which fulfil the needs of students and teachers of different courses. Library has some reference books and reference sources related to different subjects. The library automation is need of present era but cost of automation is too much high. Due to lack of funds we are unable to autamated our library. As soon as we received fund we will proceed in this connection.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.317

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College library has valuable collection of approximately 22775 books of different subject which fulfil the needs of students and teachers of different courses. Library has some reference books and reference sources related to different subjects. The library automation is need of present era but cost of automation is too much high. Due to lack of funds we are unable to autamated our library. As soon as we received fund we will proceed in this connection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

24

File Description	Documents
Upload any additional information	View File
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.804

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintaining and utilizing physical, academic and support facilities like laboratory library, sports, Computer , Class room etc. different committee's have been constituted. Various committees prepare their progress plan with consultation among members. Plans are discussed in detail in staff meeting and proposals are send to appropriate funding agency like Department of Higher Education Chhattisgarh, After approval, proper action

has been taken by following the purchase rule of Government of Chhattisgarh . The services of local skilled workers/vendors are used for minor civil, electrical and water supply related repair work, when needed. Large scale construction and maintenance work is done through Public Works Department, Government of Chhattisgarh. At the end of each session, furniture, equipment, chemicals, glassware, computers, books etc,available in various teaching and non-teaching department and office, are physically verified by physical verification committee, constituted for that department. Each department also makes a list of non-repairable and unconsumable items on which necessary actions are taken under the directions of the "Write- off" committee. Diffrent committies such asPurchase committee, Library Advisory, Committee Building and Maintenance Committee, Garden Committee, Equipment Committee, Discipline Committee, U.G.C./RUSA/Janbhagidari/Self Finance and Library/Environment protection and Cleanliness/IQAC Committies etc. has maintained.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1040

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`00`

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`52`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council comprises the elected members amongst the students of the college. The office bearers in the student council is an elected body comprising President, Vice President, Secretary, Joint Secretary and Class representatives. Out of these posts one is reserved for girls as per the directions of the Department of Higher Education. The entire activities have been performed under the supervision of Professor in-charge. Annual day is celebrated in the college by the Students' council with gusto. Meritorious students and students who excel in cultural and sports activities are given prizes to encourage their talent The StudentCouncil draws up the program of activities to be undertaken by the council during the academic session and makes necessary contributions towards the implementation of the program like debate, quiz competition, model exhibition and other competitions.. The President of Students Council constitutes a Student Grievance Redressal Society and Student Welfare Society. Through both these Societies, the grievances of the students are readdressed in consultation with the College administration. The Student Council also participates in the extension activities conducted by the NSS unit, , Red Cross unit etc. These include Plantation Program, Blood Donation Camp, Health Awareness

Campaign, Cleanliness drive etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Association came to existence in the college since 2016 and provided free membership to the students in order to motivate themfor active participation in the association. Though Alumni Association has started its function but the college is not yet registered but this year registered and the name of Alumni is " Alumni Association, Shaskiya Agrasen Mahavidlaya, Bilha(Reg. No. – 122202246221 Dated14-01-2022). Healthy relation between the staff and the alumni is the main source to attract them towardsthe college. The institute motivates and supports to the ex-student, community to maintain healthy relation with the Institution.At present scenario there is no monetary contribution by the college alumni but they are willing to contribute valuable experience and expertise of the element is shared with the current student of

college Hopefully the Association would play a significant role to uplift the quality of the college .. Alumni visits the institute as per their convenience throughout the year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is " Tamaso maa Jyotir gamaya". Adhering to the dictum, the college is making relentless efforts for the enlightenment and upliftment of the students of the region. .The mission of the college is tocreate a healthy academic environment for the promotion of quality education.To provide the education to girls' students in such a way that they may become part of economic society To conduct research and training programmes for increasing the level of knowledge in various fields To carry out need-based and value-based education for community development. Promote applied aspects in studies for self-reliance and selfemployment. To organize co-curricular and extracurricularactivities for the overall personality development of students . To promote innovations in planning, teaching, and evaluation to achieve higher scales of perfection, the Healthy Academic Environment of the college provides an opportunity for academic aswell as the overall development of students. Governance of the college work to achieve the mission through the following ways to sustain the academic environment of the college, departments work throughout the year by time table preparation, classroom teaching, organizing guest lectures, student seminars, and projects.

File Description	Documents
Paste link for additional information	https://gacbilha.ac.in/Uploads/6.1.1%20Vision%20and%20Mission_2022034171155.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a strong tradition of participative management. The Principal always involves faculties in decision making. The Principal constitutes different committees involving the staff members for the proper execution of plans. Responsibilities are defined and communicated to the staff by the principal. . The Principal plays a leading role in the governance of the college. He along with the other members of the committee keenly observes the day to day working of the college administration & governance. The Academic audit committee monitors the academic environment of the college. Principal with the assistance of the office and finance committee looks after the financial expenditure and manages the funds for different developmental activities taking place on the campus. Feedback from stakeholders & Target group is obtained and their needs are given due consideration while designing the curriculum. Throughout the designing stage, the focus is set on the objectives pre-determined for the programme as well as the objective of the institution. Duration of the Programme, Hours of teaching, Courses (Theory as well as Practical) offered, Mode of Assessment are the other concerns that arise at the department's planning stage are addressed.

File Description	Documents
Paste link for additional information	https://gacbilha.ac.in/Uploads/College%20Committee%20(2021-22)_compressed_2022053104041.pdf
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As now RUSA is becoming the funding agency for the institutes of

Higher education nation wise, thus we plan a strategic plan to get maximum grant and financial aid for the institutional development. Afterthe NAAC accreditation (firstcycle) in the year 2017the college was no recieved any amount from RUSA.Some of the work such as renovation of the building, student help desk, two smart rooms etc. was done by college through janbhagidari fund of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All the policy decisions are taken by the government and the principal plays a pivotal role in implementation. The principal constitutes various bodies for the smooth functioning of the college.The academic council of the college functions for academic reforms. The syllabus prepared by BOSs of the affiliating university and implemented in the college in accordance with the guidelines for Teaching and examination. Jan Bhagidari Samiti is another important committee making decisions for the development of college using its resources. The Principal provides overallleadership and direction for the institution. The Principal is the academic, administrative and financial head of the institution and reports directly to the Government. The heads of different Departments supervise individual discipline and lead the department and work for the fulfillment of the goals of the college. Recruitment and Promotion of the administrative andacademic staff take place under the Chhattisgarh government rules. For the recruitment, rules of the Chhattisgarh Government are followed.Generally At college level complaints are resolved by the principal however in particular circumstances the complaints are forwarded to the higher authority.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The strategies adopted by the Government of Chhattisgarh for faculty welfare include Career Advancement benefits for those who aspire for higher qualifications such as PhD. There are government schemes to provide housing loans, temporary advance, GPF part final, grain advance, festival advance, loan for the marriage of their children, or any medical emergency and reimbursement and ex gratia at funeral. Uniform for class four employees, At the institutional level, College has provision for following socialwelfare schemes as per CG Govt. rules. 1. General Provident fund, Family Benefit Fund, Group Insurance Gratuity 2.Allowances: Dearness Allowance, House Rent Allowance, Medical Allowance (Only for Class III IV Optional, Accountancy Allowance (Only forAccountant). Medical Reimbursement 4. Leave: Casual Leave (13 Days), Half Pay Leave on Medical Ground (20 Days), Earned Leave (10 Days per year) Leave not due, Maternity Leave (6 Months), Paternity Leave (15 Days), Study Leave (2 Years),Teacher

Fellowship (for Teaching Staff),Summer and Winter Vacation (for Teaching Staff)

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of teaching and non-teaching staff system is done as per the guidelines of UGC with minor amendments done by the department of higher education government of Chhattisgarh.Gopniya Prativedan(CR) is filled by the teachingstaff

based on the work done during the session along with the other academic activities such as participation in conferences, seminars, workshops, guidance in research work, paper publication along with responsibilities of administrative academic and other nature houldered during the session. This API based proforma is analyzed by the Principal and accordingly grading (GOOD, VERY GOOD, EXCELLENT AND oRDINARY) to faculties & non-teaching staff is marked. Duly marked CR FORMS are countersigned by the Additional Director of higher education & Secretary of higher education Govt. of Chhattisgarh. A separate proforma is available for class three & four employees based on physical capacity and decision making skills etc. The assessment of the teachers is also done by the feedback forms filled by randomly selected students.If there are any issues of concern, the faculty members are facilitated to overcome the lacunae without lowering their self-esteem. Whenever required, counseling is provided to staff to help them improve their professional capabilities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts internal and external financial audits regularly. It has a well-framed accounting and auditing system evolved over the years of experience. The accounts are maintained by the Accounts Section. The internal auditing committee monitors the expenses and checks the cash book throughout the year. The Account section maintains Receipts & Payments, Cash Books, Ledger Books, Cheque Issue Register,DFC (Daily Fees Collection), Voucher and Bills. The same is documented via a specialized team of accountants in the college. The student tuition fees account, university fees account, special fees account along with the General Non-Salary (GNS) accounts, autonomy account, self-finance, Janbhagidari. Accounts are audited as per the government rules and by a chartered accountant. For UGC GRANT, RUSAGRANT the same procedure is being followed.Once in five years the Accounts General (AG), Chhattisgarh, audits all the Government Accounts Maintained by the College. This financial audit process is

veryimportant because any financial discrepancy observed in the audit is taken very seriously and affects the pension fixation procedure of the head of the institution. Thus extra efforts are put by the Principal on the account persons to keep cash books of every head ready and correct.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In 2013-14 a new scheme RUSA "Rashtriya Uchchatar Shiksha Abhiyan) was launched by Govt.of India to enhance the quality of higher education. The funds under the RUSA scheme is being utilized for the development of good infrastructure and development of the amenities in the College. Fees collected from students as the amalgamated fund is utilized in various student centric activities like Sports activities, an annual gathering, magazines and periodicals in library, security measures in college, etc. The college spents part of student fees forproviding good campus and basic amenities such as Drinking water, Garden, health check-up, etc Atal Bihari Bajpai University (Affiliating University) gives a grant to the boys unit of NSS operating in the college. It is utilized for various social activities especially in adopted villages.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes.In the meeting of IQAC various strategies for the development of the college are discussed, formulated and administration of the college take initiative to implement it. The Institutefocuses on the holistic development of the students based on the following dimensions i.e.Academic, Co-Curricular, cultural, extension.The Academic dimension caters to programmes that nourish the quest for knowledge of students, viz.,Guest lectures, student seminars, workshops, seminars, etc. The co-curricular dimension focuses on the programmes that support the learning process like Quiz, group discussion, field survey, excursion. The Cultural dimension focuses on programmes that inculcate Indian tradition among students like Saraswati Puja, Teacher's day celebration, welcome, farewell of students, etc. Social dimension focuses on programmes related to creating awareness, social services in nearby villages and outreach activities.. Various health campaigns are part of this endeavor providing a holistic learning experience. Head of the Departments and the IQAC plays a pivotal role in the accomplishment of quality and standards. But due to covid-19 some activities not don by the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process

regularly.This responsibility is borne by the Academic Audit Committee and Teaching facilities & methods evaluation committee jointly. Academic audit committee monitors the execution of time tables, regular teaching in a classroom, teaching diaries and it properly conducts the teaching system in college. The function of Teaching facilities & methods evaluation committee is to evaluate teaching facilities on the premises and methods of teaching used by the faculty member.At the very beginning of the session meeting is organized by committee members, they discuss issues related to the teaching-learning process andsuggest innovative approaches for the improvement of the teaching and teaching methods. Some of the important suggestions of the committee implemented by the college administration are - Emphasis on projector-based teaching Learning by extension activities Suggestions are discussed in the meeting of IQAC, thereafter the principal and the college administration pursue these suggestions through various resources like RUSA, JANBHAGIDARI SAMITI,SWAVITTIYA SAMITI, UGC, etc. Feedback on Course Evaluation, Overall evaluation of Programme and teaching and Teacher evaluation is taken from randomly selected ten percent of total students. Feedback is analyzed and the outcome is discussed by IQAC coordinator with Principle for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is an issue which is given top priority.The college is determined to create awareness regarding gender equity amongst the students. Many programmes and events are organized every year in the college to address this issue.These events go a long way in restoring parity in the society creating awareness amongst girl students regarding their social, legal and political rights.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>https://www.gacbilha.ac.in/Uploads/7.1.1_FINAL_202234105146.pdf</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:Green campus and clean campus drive ensures cleanliness on the campus through innovative techniques.The institute has its own solid waste management system to make the campus garbage free. Paper waste like used drawing sheets; projects submitted by the students, unused apparatus, damaged furniture, etc. are disposed of through the write-off committee of the college. We dump green waste produced in our campus and gardens into garbage dumps and recycle it into manure. This manure is used in gardens within the premises. On the Campus, we have two dumping manure pits. E-waste management The major e-waste such as written off instruments/equipment, CRTs, Printers, Computers. Electronics Gadgets, have been written off on a regular basis. All the miscellaneous e-waste such as CDs, batteries, bulbs and electronic items are collected from every department and office and are disposed of. Liquid Waste management :Liquid waste from the points of generation like the canteen and toilet etc is let out as effluent into a proper drainage facility. We do not throw laboratory chemicals into the drainage system as they change the pH of the soil .We collect these chemical waste and use them for floor cleaning and toilet cleaning in the institute.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has taken some initiatives to promote tolerance and harmony towards cultural regional linguistic communal socioeconomic and other diversities among them is the celebration of National Unity Day on 31st October every year commemorating the birthday of Sardar Patel under Ek Bharat Shreshtha

BharatProgramme; lectures, debates, rangoli and quiz competitions are organized to create awareness among the students about the culture and tradition of the state of Gujarat which happen to be the partner state of Chhattisgarh in the programme. To help promote harmony the institution organizes national festivals such as Independence Day, Republic day, Gandhi Jayanti/ Lal Bahadur ShastriJayanti etc celebrated. Apart from this many festivals are organized in the college that underline the importance of cultural and social inclusiveness and communal harmony. Local art, music and dance programmes are regular fixtures of the cultural programmes organized in the college. The location of the college also adds to the cause as it is situated in the scheduled rural area of the state of chhattisgarh, the focus automatically shifts to tribal art, music and culture. No cultural event is complete without indegenous art forms like Karma, Danda Nacha,Panthi, Sua.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

On 26th November every year, we celebrate Samvidhan Divas; Various activities like Lectures, patriotic songs and other activities take place on this day to spread awareness regarding the Indian constitution. The staff as well as the students participate in this programme enthusiastically. The programme is planned and monitored by the Department of Political Science. The highlight of the programme is the discourse regarding the constitutional values which is spearheaded by the department head of political science and followed by the other members of the teaching faculty. An oath for safeguarding the constitutional values is taken by all and sundry. This event also serves as a step for initiation of the students in the political and constitutional values. The curriculum of the BA Part one Political Science paper two "Indian Government and Politics" deals at length with the Indian constitution so the students get a fair idea about the constitutional obligations, values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://gacbilha.ac.in/Uploads/3.4.1%20NSS%20YRC%20Red%20cross%20activities_compressed_20241710100254.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes national festivals such as Independence Day, Republic day, NSS volunteers take part actively in this occasion. The principal of the college hoists at 7.30 am in the presence of all teachers, staff, NSS and other students. In the college, after flag hoisting, a small function is organized in which faculty members & students recite patriotic songs, deliver

speeches and perform dances. Sweets are distributed to students.On 26th Nov. we celebrate Samvidhan Divas; Gandhi Jayanti and Lal Bahadur Shastri Jayanti are celebrated by the Department of

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice No- 01 Title of the Practice - Herbal Garden, Objectives of the practice - 1- To know about local flora and local names. 2- To study medicinal plants and uses of plants. 3- To study flowering and fruiting period of plants. 4- To acquire knowledge of all the synonyms of plants. 5- To identify the plants at species level. The context – There is not a single herbal garden near Bilha. It is an essential need for UG students , Botany department and Ayurvedic practitioner of the Bilha. The practice – College administration sectioned 5000 sq.ft. for herbal garden some medicinal plants are proposed to plant in the garden, out of which this year 12 medicinal plant has been planted. Not only Botany department but all faculties and NSS students are also taking great interest in the herbal garden it will be beneficial to UG student and Research work of Botany. Best practice no-02 Title of the best Practice – Focus on making students aware of their social responsibilities . Aim – The aim was to make students aware of their social responsibilities.Activity – Shram Dan for swachhata Abhiyan to cleaning the college campus by NSS students.

File Description	Documents
Best practices in the Institutional website	[chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://gacbilha.ac.in/Uploads/7 .2.1%20best%20practices_20241710100743.pdf](#)
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Agrasen College Bilha situated 25 Km away form district headquarter Bilaspur is the known center for imparting quality higher education in compeletly rural and under privilege area. It is located on Mumbai-Hawra rail track of South Eastern central railway of Bilaspur railway zone, Bilaspur. The college was established by Agrawal sewa Samiti Bilha on 15th November 1984 keeping in minds the need of higher education of this rural area is inaugurated ceremonially on 17th August 1989 by the then Education minister of Madhya Pradesh, Shri Chitrakant Jaiswal. Spread in an area of 17 acre is fully protected by boundary wall. Various industries like Sponge Iron , power plant , Rice mill etc. are located near by to college which generate employability of passed out students of the college. The college is co- educational college and offers under graduate programme in all the three streams (Science, Arts and Commerce) and Post graduate programme in five subjects the total strength of the college in the present academic year is 1280 and most of the students are from rural and under privilege area .

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1- Upgradation of existing laboratory and purchases of new equipments. 2- increasing the number of environment friendly initiative by NSS and ensuring participation of maximum students in such initiatives. 3- Promoting participation of students and staff in sports and cultural activities organized by the college and external agencies. 4. Promoting activities such as Yoga, Physical exercise , meditation etc. related to development of mental and physical fitness of students and faculty. 5- Opening of new courses , M.Sc. in Botany. 6- Beautification of main college campus. 7- Upgradation of parking facility for students and faculties.8- Prepare infrastructure for further expansion in enrolment of students.9- Motivating faculty for research work and orientation of students towards research.